

Instructional Continuity Plan

Introduction

The Riverside County Office of Education provides alternative learning environments for students with disabilities in which a district does not have appropriately qualified staff to serve the disability, expelled youth, incarcerated youth, and students in need of a flexible independent study program. In 2024, Senate Bill 153 added a provision to California Education Code (EC) Section 32282. This provision requires local educational agencies to adopt a plan to ensure all students can access instruction during a natural disaster or emergency.

The Riverside County Office of Education is prepared to offer continuity of educational services in the event of temporary school closures or in the event of a disaster. Temporary closures are classified as any school closure where normal operations would be expected to resume within five days. These could be due to events such as harmful air quality, facility issues, or the threat of fire or flood. Temporary closures are supported through the use of short-term independent study to support the continuity of learning. A disaster is classified as an event in which the campus is not expected to re-open within five school days, and traditional independent study models, alternate campus offerings, and enhanced instruction through technology to support learning in the event of an emergency. To accomplish this, the Riverside County Office of Education recognizes the following needs:

- Timelines
- Communication
- Instructional models
- Learning resources
- Partnerships/community resources
- Independent study
- Return to campus
- Support services

Timelines

In the event of a temporary closure, households will receive communication updates from the Riverside County Office of Education as information becomes available to us. Communication will come in the form of a phone call or text message initiated through our Parent Square platform. The notices would convey active situations on campus or serve as an informational message that the school would be closed the following day. In the event of a disaster or elongated emergency, the Riverside County Office of Education will establish communication with households within five days of closure, and instructional continuity will be established within ten days of the closure.

Communication

Parent Square: <https://parentsquare.com> (App available in Google Play or Apple Store)

RCOE Aeries parent/student portal: <https://spsweb.rcoe.us/parent>

RCOE website: <https://rcoe.us>

X: <https://x.com/rcoe>

Facebook: <https://www.facebook.com/RiversideCOE>

YouTube: <https://www.youtube.com/user/rcoetv1>



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Instagram: https://www.instagram.com/riverside_coe/

TikTok: <https://www.tiktok.com/@riversidecoe>

Parent Square is the official communication platform for the Riverside County Office of Education. Parent Square offers a posts feature where updates can be transmitted to households for items that are not urgent. The alerts feature will initiate an immediate call and/or text in the event of urgent information. A push notification will accompany the alert if the app is installed on the recipient's phone. The messaging capability allows authorized adult members of the household to communicate with school instructional and administrative staff in a one-on-one or group chat setting. For households that do not have access to the Parent Square app, you will receive a phone call within five days of closure. You can call (951) 826-6464 with any questions.

Note: Parents, guardians, or adult students should, on an annual basis, review the Aeries data confirmation in the Aeries parent/student portal to ensure that the proper contacts were designated to have Parent Square access.

Instructional Models

Aeries parent/student portal: <https://spsweb.rcoe.us/parent>

Clever portal: <https://clever.com/in/rcoe>

Canvas: <https://rcoesps.instructure.com>

For temporary closures lasting less than five days, short-term independent study resources will be made available through the Aeries parent/student portal or upon return to the school site. Learning to compensate for lost instructional time will be assigned by the instructor to ensure that learning loss is mitigated. For disaster-related closures lasting five days or more, traditional independent study agreements will be made available electronically through the Aeries parent/student portal. The Clever portal will have links to all available educational technology applications. Canvas will be used to provide homeroom access to students so that their instructor may be accessible during defined times via Zoom. Weekly virtual appointments with an instructor will be conducted during periods of disaster to ensure continuity of prescribed learning as defined in the independent study master agreement. Students who do not have access to technology can be assisted by calling (951) 826-6464. Printed materials, mobile connectivity, and devices can be provided when necessary.

Note: Online platforms require students to log in with their RCOE account credentials. If a student does not remember their credentials, they should contact (951) 826-6464, and a member of the Riverside County Office of Education team will provide the login after a brief identity verification process. Incarcerated students will be moved to another facility, and in-person instruction will be the primary mode of instruction unless the availability of instructors is impacted by the disaster, or classroom size would create a safety concern. In those cases, independent study would be offered through printed materials to be completed in the housing units.



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Learning Resources

Clever portal: <https://clever.com/in/rcoe>

The following learning resources are made available to students based on their program and grade level. Not all applications are available to all students. Technology selections are made based on the appropriate content to support grade level and academic needs. The Riverside County Office of Education offers the following resources through the Clever portal:

- Canvas – Learning management system (instructor-led online courses)
- Edmentum – Virtual learning platform and math support lessons
- Khan Academy – Virtual learning and AI tutoring platform
- McGraw Hill – Online textbooks
- Savvas EasyBridge – Online textbooks
- Sora – Online library
- Achieve 3000 – English/Language Arts support lessons
- iReady – Diagnostic assessment and learning acceleration platform
- Tutor.com – Free tutoring from a live person through the web
- Membean – Vocabulary support
- Newsela – Reading support
- NWEA Map – English Language Arts and Mathematics growth assessments
- SANDI/FAST – Assessment platform for students with moderate to severe disabilities

Note: In the event of a disaster, students with needs as defined under the Individuals with Disabilities Education Act (IDEA) or Section 504 will be accommodated to the extent that can be provided through an independent study program with virtual supports.

Partnerships/community resources

CAREspace:

<https://www.rcoe.us/departments/student-programs-and-services/alternative-education/carespace> or call (951) 276-CARE (2273)

Hazel Health: <https://my.hazel.co/rcoe/consent>

FindHelp: <https://www.findhelp.org>

211: <https://inlandsocaluw.org/211> or dial 2-1-1

RCOE Community Resource Guide: <https://www.rcoe.us/home/showpublisheddocument/3053>

California State Resources: <https://www.cdss.ca.gov/inforesources/guides>

The Riverside County Office of Education acknowledges the efforts put forth by those who support our partnerships. These partnerships are a vital component of effective learning continuity. During periods of disaster closure, dual enrollment options will continue, to the extent possible, based on our partnerships with the University of California, Riverside, Riverside City College, and College of the Desert. For recipients of Medi-Cal services, IEHP has Health Navigators that can provide a number of health and service-related resources. The Riverside County Office of Education can facilitate a match with a Health Navigator by simply messaging a site administrator via Parent Square or by calling (951) 826-6464. To



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find out if Hazel Health is available to your program, visit the website listed above. Hazel Health provides telehealth appointments via computer, where a student can have access to a doctor in a video conference setting. CAREspace is a service provided by the Riverside County Office of Education that can match a pupil with behavioral and socio-emotional learning supports. This service is provided by licensed Behavioral Health Therapists as part of a comprehensive suite of services to ensure mental health support in times of a disaster.

Note: It is recommended that all Riverside County Office of Education households know their local city hall, police, and fire department numbers and social media links, as they will have critical safety information.

Independent Study

Independent study is a method of instruction that allows learning to take place at a level and pace of rigor as agreed upon between instructional staff and the parent, guardian, or adult student, per a document called the master agreement. The Riverside County Office of Education has short and traditional independent study offerings compliant with California Education Code (EC) sections 51744–51749.6. Learning through virtual and printed materials is paired with set times to meet with your instructor for academic support and work product evaluation. Supports beyond the additional asynchronous time can be made available by contacting the instructor via Parent Square or calling (951) 826-6464. The Riverside County Office of Education uses a tiered-intervention strategy to engage students demonstrating need as part of a comprehensive Multi-tiered System of Supports (MTSS).

Return to Campus

In the event of a disaster, the Riverside County Office of Education will prioritize a return to in-person learning. The nature of the disaster may necessitate that the Riverside County Office of Education examine alternative sites for learning if the pupil's primary school site is damaged or destroyed as a result of the disaster. Independent study will serve as the immediate response to a disaster, but routine communication will take place via Parent Square to communicate progress on returning to in-person instruction. The communications will take place in the form of posts, calls, and text messages. An assessment of diagnostic or growth measures will take place within 90 days of returning to in-person instruction to determine if learning loss has occurred. Support resources and classes will be made available to remediate learning loss as allowed by laws pertaining to the state graduation requirements. Tiered attendance intervention strategies will be used to identify students that have not returned to in-person instruction. School Social Worker, Counselor, and Health Navigator services will be available to facilitate the return to in-person learning.

Support Services

The student transition from independent study back to an in-person learning environment may likely necessitate support for student wellness and resources for families that may be impacted by a personal catastrophe. The Riverside County Office of Education will utilize all vendors and partnerships, as well as its own internal resources, to support student transitions. These services include the use of our

CAREspace therapists, Hazel Health telehealth, and IEHP Health Navigators. RCOE will work cooperatively with our partners to identify and address family needs with the resources available in our community.



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School Supports in Disaster Response

Parents/guardians, in the event of an emergency, the Riverside County Office of Education will do the following:

- Use the Parent Square platform to send out alerts and notices.
 - Extended school closures will be announced within five days of the emergency.
- Communicate learning options during the duration of the disaster.
 - Learning will resume within ten days of the disaster using technology.
- Coordinate a return to school effort for your student.

For additional information, call: (951) 826-6464

Parents/guardians, please download the Parent Square app or go to parentsquare.com so you can have effective two- way communication during a disaster. This is our official communication platform.

Important Links

Parent Square: <https://parentsquare.com>

This is your way of receiving communications from us. We use this platform to send texts, calls, and use a two-way messenger system.

Aeries Parent/Student Portal: <https://spsweb.rcoe.us/parent>

This is where you will access learning instructions.

Clever Portal: <https://clever.com/in/rcoe>

This is where all our connected technology and resources are accessed.

Local Agencies

It is recommended that you fill this out with your local public services and store these contacts in your phone.

Police non-emergency: _____

Fire department: _____

City Hall: _____