

## **BUSINESS AND GENERAL SUPPORT SERVICES**

### **SUBJECT: Safety**

Accidents are undesirable, unplanned occurrences which often result in bodily harm, loss of school time, property damage, possibly expensive legal action and even death. Thus, it shall be the policy of the Riverside County Office of Education to take every reasonable precaution for the safety of the students, employees, visitors, patrons, and all others having business with the Riverside County Office of Education. The County Board of Education and County Superintendent of Schools believe that safety is important to everyone concerned with our schools, not only as a protective measure during school hours, but also as an instructional means of developing an appropriate mode of behavior to minimize accidents at all times. Reasonable precaution shall be taken for the safety of students, employees, visitors, patrons, and all others having business with this office.

All Office operations shall be conducted in compliance with applicable Federal and State laws governing safety and health, and periodic inspections shall be made to identify unsafe conditions and ensure that they have been corrected.

It shall be the responsibility of the County Superintendent to implement this policy, and in order to have a comprehensive safety and risk control program which will meet the needs of the Riverside County Office of Education:

1. The responsibility for developing the total safety program shall be delegated to a competent, professional staff person who will be responsible to the Assistant Superintendent, Personnel Services and shall be provided with staff, time, budget, authority, commensurate with the task.

2. This staff person, acting in an advisory capacity to all personnel within the Riverside County Office of Education shall be responsible for the promotion and development of an aggressive accident prevention and safety education program for professional and non-professional personnel employed by the Riverside County Office of Education.

3. The general areas of responsibility include, but are not limited to, in-service training, accident record keeping, plant inspection, driver education, vehicle safety programs, fire prevention, school site selection, emergency procedures, and traffic safety problems related to employees, pupils, and community.

#### **LEGAL REFERENCE:**

General Safety Order 3203

Accident Prevention Programs, Training  
Programs, and Safety Inspections