

**PERSONNEL****SUBJECT: Interns**

The County Office of Education may employ interns to fulfill the County Office of Education's need for additional instructional resources and to assist future teachers in meeting state credentialing requirements by linking teaching theory with practice. The County Superintendent of Schools or designee shall ensure that such persons possess appropriate internship credentials from the Commission on Teacher Credentialing (CTC).

(cf. 4112.2 - Certification)

The County Superintendent or designee may enter into an agreement with an accredited college or university to provide supervised teaching experiences within the County Office of Education as part of a teacher preparation program. He/she shall ensure that the County Office of Education collaborates with a college or university in the selection, placement, support, and performance assessment of interns.

Interns shall not be assigned to teach any classes outside the subject area, grade levels, or classes authorized by their credential(s).

(cf. 4113 - Assignment)

Any intern hired to teach core academic subjects, as defined in law, shall be required to meet the definition of a "highly qualified" teacher adopted by the State Board of Education. (20 USC 6319, 7801; 5 CCR 6100-6112)

(cf. 4112.24 - Teacher Qualifications under the No Child Left behind Act)

Terms of employment for interns shall be consistent with law and the County Office of Education's collective bargaining agreement, as applicable.

Interns shall receive support and assistance to enhance their instructional skills and knowledge, and may be assigned a mentor teacher, when state funding is available for the mentor teacher program, at the school where the intern is employed.

(cf. 4131 - Staff Development)

(cf. 4131.1 - Beginning Teacher Support/Induction)

(cf. 4138 - Mentor Teachers)

Interns shall be provided with ongoing feedback regarding their performance and shall be formally evaluated at least once every year.

(cf. 4115 - Evaluation/Supervision)

**Legal Reference:**

**EDUCATION CODE**

- 300-340 English language education for immigrant children
- 44253.3-44253.4 Certificate to provide services to limited-English-proficient students
- 44253.10 Qualifications to provide specially designed academic instruction in English to limited-English-proficient students
- 44259 Minimum requirements for teaching credential
- 44279.1-44279.7 Beginning Teacher Support and Assessment System
- 44314 Diversified or liberal arts program
- 44321 CTC approval of internship programs
- 44325-44329 District interns
- 44380-44386 Alternative certification
- 44387 Increased funding for internship programs
- 44450-44468 Teacher Education Internship Act of 1967 (university interns)
- 44560-44562 Certificated Staff Mentoring Program
- 44830.3 Employing district interns
- 44885.5 District interns classified as probationary employees
- 52055.605 Identification of high priority schools, High Priority Schools Grant Program

**CODE OF REGULATIONS, TITLE 5**

- 6100-6126 No Child Left Behind teacher requirements
- 13000-13017 New Careers Program
- 80021.1 Provisional internship permit
- 80055 Internship credential

**UNITED STATES CODE, TITLE 20**

- 6319 Highly qualified teachers
- 7801 Definitions, highly qualified teacher

**Management Resources:**

**COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS**

CTC Credential Handbook, revised 1997

California Standards for the Teaching Profession, 1997

Standards of Program Quality and Effectiveness for District Intern Programs, revised 1996

**U.S. DEPARTMENT OF EDUCATION GUIDANCE**

Improving Teacher Quality State Grants, revised January 16, 2004

**WEB SITES**

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>