

## **BUSINESS AND GENERAL SUPPORT SERVICES**

### **SUBJECT: Concepts and Roles**

#### **Business**

The County Office of Education recognizes that financial resources and fiscal management comprise the foundational support of the whole organization and its operation. To make that support as effective as possible, the intent is to maximize all resources, including funds, facilities, and staff, to their optimum level for the achievement of the goals of the Office. All business operations of the Riverside County Office of Education shall be in compliance with the laws of the State and policies of the Office.

#### **General Support Services**

The General Support Services operations shall be responsible for providing a secure environment and resources in support of the Office. Accordingly, high standards shall be maintained in providing services, and the operation and maintenance, planning, and building of facilities, vehicles, and equipment.