

PERSONNEL - CERTIFICATED / CLASSIFIED

SUBJECT: Public Notice - Personnel Negotiations

It is the intent of the Riverside County Board of Education and the Riverside County Superintendent of Schools that the public be fully informed of the issues to be negotiated and that the public has full opportunity to express its view on the issues. Therefore, the Riverside County Board of Education and the Riverside County Superintendent of Schools shall comply fully with the requirements of Government Code Section 3547 regarding presentation of all initial proposals and public hearings thereon, and hereby directs the Division of Personnel Services to develop regulations to implement this policy.

(cf. 1100 - Communication with the Public)

(cf. 1112 - Media Relations)

(cf. 9010 - Public Statements)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

Public Notice

All initial contract proposals of the County Office of Education and an employee organization which relate to matters within the scope of representation shall be presented at a public meeting and shall thereafter be public records. (Government Code 3547)

(cf. 1340 - Access to County Office of Education Records)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

Meeting and negotiating between the County Office of Education and employee organization representatives shall not take place on these initial proposals until a reasonable time has elapsed after the submission of these proposals to enable the public to become informed and to express itself regarding the proposals at a public meeting. (Government Code 3547)

After the public has had an opportunity to provide input, the County Superintendent of Schools shall adopt his/her initial proposal at a public meeting. (Government Code 3547)

New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours.

Public Disclosure

Before entering into a written agreement covering matters within the scope of representation, the County Superintendent of Schools shall disclose, at a public meeting,

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revised: 7-10-02

revised: 9-13-89

revised: 10-8-08

revised: 6-16-99

the major provisions of the agreement, including but not limited to the costs that would be incurred by the County Office of Education under the agreement for the current and subsequent fiscal years. (Government Code 3547.5)

The County Superintendent and chief business official shall certify, in writing, that any costs incurred by the County Office of Education under the agreement can be met by the County Office of Education during the term of the agreement. The certification shall itemize any budget revision necessary to meet the costs of the agreement in each year of its term. (Government Code 3547.5)

A copy of the proposed agreement shall be made available to the public prior to the day of the disclosure meeting.

Legal Reference:

EDUCATION CODE

42130-42134 Financial reports and certifications

GOVERNMENT CODE

3540.2 Meeting and negotiating in public educational employment

3547 Proposals relating to representation; informing public

3547.5 Major provisions of agreement with exclusive representative

CODE OF REGULATIONS, TITLE 8

32075 PERB regional office defined

Management Resources:

CSBA PUBLICATIONS

Collective Bargaining DVD-ROM

Maximizing School Board Governance: Collective Bargaining

Public Notice and Disclosure, Resource Guide for Employment Relations, December 1996

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES

0515.92 Public Disclosure of Collective Bargaining Agreements, 92-01

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Public Employment Relations Board: <http://www.perb.ca.gov>

School Services of California: <http://www.sscal.com>